



United Nations Support Mission in Libya
Mission d'appui des Nations Unies en Libye
بعثة الأمم المتحدة للدعم في ليبيا

REQUEST FOR EXPRESSION OF INTEREST

Request for Expression of Interest (EOI)

(Reference: EOI/MIN/01/18)

Provision of Diplomatic Pouch and express Mail Services to UNSMIL

Closing Date for Receipt of EOI: Friday, 23 February 2018

1. The United Nations Support Mission in Libya (hereinafter referred to as "UNSMIL" or "the United Nations"), seeks Expressions of Interest (EOI) from duly **registered and licensed companies** for the Provision of Diplomatic Pouch and express Mail Services.
2. UNSMIL will undertake a competitive bidding exercise shortly and accordingly intends to issue an Invitation to Bid (ITB) to qualified companies that express their interest and provide initial relevant information demonstrating their ability to fulfill UNSMIL requirements. In addition, interested companies are required to complete the online Vendor Registration Form at the UNGM website: www.ungm.org (new vendors only). A detailed Specification of Requirements (SOR) will be provided to companies short-listed for receipt of the ITB.
3. The EOI should specify relevant information about the company including the company's profile, capacity/capability and experience, an indication of similar Contracts undertaken within the last twelve (12) months (if any) and copies of the registration certificate and license(s) of the company.
4. Please note that this Request for Expressions of Interest (REOI) is not an invitation for submission of bids. Its purpose is to identify qualified companies that would be interested to participate in the solicitation when issued.
5. UNSMIL reserves the right to change or cancel the requirements at any time during the EOI and/or solicitation process. Submission of a reply to this EOI does not guarantee that your company will be invited to participate in the solicitation when issued. Only vendors deemed qualified, upon completion of an objective evaluation of their EOI submission, will receive the final tender solicitation documents.
6. The Expression of Interest must be submitted by email or delivery by hand and should be clearly marked with the inscription "Expression of Interest (EOI) Ref # **EOI/MIN/01/18**" for **the Provision of Diplomatic Pouch and express Mail Services to UNSMIL** as follows to be received not later than **23 February 2018**, 1700 hours Tunis time to:

Attn.: Chief Procurement Officer
UNSMIL HQ

Residence Lakeside, Rue de l'île de Charrouin, Cite les Pins, aux Berges du Lac 2,
Tunis 1053, Tunisia.

Email: procurement-unsmil@un.org