

**Job Opening**
Laboratory Technician
UNSMIL-GS5-TJO002/2021

Title:	Laboratory Technician
Level/type:	GS-5 / Temporary Appointment
Duty Station:	Tripoli. Libya
Section:	Medical Unit – Mission Support Service (MSS)
Number of Positions	1
Date of Issue:	05 August 2021
Deadline for applications:	11 August 2021

WOMEN CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY

HOW TO APPLY:

STEP 1: INTERESTED APPLICANTS SHOULD SUBMIT THEIR APPLICATION USING THE UNITED NATIONS PERSONAL HISTORY FORM P.11

(P.11 obtainable at the following web site: <https://unsmil.unmissions.org/sites/default/files/p11-form.doc>)

ANY APPLICATIONS RECEIVED IN A FORMAT DIFFERENT TO THE UNITED NATIONS PERSONAL HISTORY FORM (P.11) WILL NOT BE CONSIDERED.

STEP 2: Qualified candidates must submit their application using the P.11 template listed in STEP 1 by e-mail to unsmil-hrstaffing@un.org. The application MUST include only the Job Opening No. in the subject line of their e-mail (e.g. UNSMIL-GS5-TJO002/2021).

ORGANIZATIONAL SETTING AND REPORTING:

This post is located within the Medical Unit in the Mission Support Service (MSS) of the United Nations Support Mission in Libya (UNSMIL). The post is located in Tripoli, Libya. The incumbent will be under the direct supervision of the Medical Officer and the overall supervision of the Chief of Mission Support.

With the mandate as renewed in SC resolution 2542 of 15 September 2020, the Security Council has tasked UNSMIL, as an integrated special political mission, in full accordance with the principles of national ownership, to exercise mediation and through its good offices to: (i) further an inclusive political process and security and economic dialogue; (ii) further the continued



implementation of the Libya Political Agreement; (iii) help consolidate the governance, security and economic arrangements of the Government of National Accord, including support for economic reform in collaboration with international financial institutions; (iv) help to achieve a ceasefire and, once it is agreed by the Libyan parties, provide appropriate support to its implementation; (v) support subsequent phases of the Libyan transition process, including the constitutional process and the organisation of elections; (vi) coordinate and engage closely with international actors including neighboring countries and regional organisations; (vii) provide support to key Libyan institutions; (viii) support, on request, the provision of essential services and delivery of humanitarian assistance, including in response to the COVID-19 pandemic, in accordance with humanitarian principles; (ix) monitor and report abuses and violations of human rights and violations of international humanitarian law, including sexual violence in conflict, notably through the effective deployment of women and child protection advisers; (x) provide support in securing uncontrolled arms and related materiel and countering their proliferation; and (xi) co-ordinate international assistance, and provision of advice and assistance to GNA-led efforts to stabilise post-conflict zones, including those liberated from Da'esh.

JOB DESCRIPTION:

Within delegated authority, the Laboratory Technician at this level will be responsible for the following duties:

- Performs all pertinent laboratory examinations needed for the diagnosis of patients as defined in the Lab standard operations procedure and as referred by the Medical Officer/Clinician planning and advice and in reference to the UN medical diagnosis and treatment protocols.
- Support COVID-19 activities including independently carrying out swab sample taking of clients for RT-PCR testing, processing the samples in the UNSMIL RT-PCR lab, providing the laboratory results in consultation with CMO to clients in waiting for their results.
- Ensures the security and maintenance of laboratory and the equipment.
- Performs lab examinations if there are field mobile clinics and/or emergency during extra working hours if designated by the CMO.
- Provides technical support for lab diagnosis referrals as requested by the Medical Officer/Clinician.
- Monitors, assesses and evaluates the completion of laboratory registration book with laboratory results according to the guidelines, and reports the laboratory results, as well as makes this available upon official request to the Clinician/Medical Officer.
- Ensures confidentiality and keeps relevant information of all laboratory registry.
- Monitors consumption of material and reagents on a weekly basis and prepares monthly orders with sufficient advance information to the designated Pharmacist/Medical Supply Officer based on consumption needs.



- Ensures the maintenance of cold chain/refrigerator and perform necessary measures to maintain optimum temperature of all reagents, specimens, and materials requiring cold chain in the laboratories.
- Ensures and supervises the performance of laboratory procedures concerning emergency blood transfusion and cross matching and the implementation of the agreed protocols.
- Prepares monthly data report of lab activities according to mission reporting format.
- Prepares the dispatch and results of monthly Internal and External Quality Control specimens for submission to Reference Labs and ensure the follow up of tests results.
- Attends and participates in mission's Medical Services staff meetings.
- Conducts in the in-service training of all mission Medical staff on laboratory standard operating procedures, laboratory waste management, bio-safety rules, and other relevant subjects.
- Participates and attends Lab Officer/Supervisor's required lectures and/or in-service trainings and participate in evaluations of learned knowledge and/or skills.
- Calibrates complex and sensitive electronic laboratory equipment such as spectrophotometers, ph. meters, centrifuges, and computers.
- Performs other duties as required

COMPETENCIES:

Professionalism: Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Accountability: Takes ownership for all responsibilities and honours commitments. Delivers outputs for which one has responsibility within prescribed time, costs and quality standards. Operates in compliance with organizational regulations and rules. Supports subordinates, provides oversight and takes responsibility for delegated assignments. Takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Client Orientation: Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients' needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems. Keeps a client informed of progress or setbacks in projects. Meets timeline for delivery of product or services to client.

**QUALIFICATIONS:**

Education: High School diploma or equivalent is required. Diploma in Laboratory Studies/ Techniques is required. Medical Laboratory Diploma is required. A degree in a related field would be an added advantage and is desirable.

Work Experience: A minimum of five years of progressively responsible experience in a full-service laboratory or related area is required. A minimum of three years of working experience as a Medical Laboratory Technician with a National registration and licence to practise is required. Experience in working independently as a Laboratory Technician is desirable. Experience working in the United Nations common system (including Peacekeeping operations, Special Political Missions, Agencies, Funds and Programmes) is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised fluency in English is required. Knowledge of Arabic is desirable.

ASSESSMENT:

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

SPECIAL NOTICE:

Recruitment in the General Service category shall be made in the country or within commuting distance of each office, irrespective of their nationality and of the length of time they may have been in the country and shall comply with any host country agreement in effect. Applicants who are not nationals from Libya must meet the relevant employment requirements of the host country, including fulfilling visa or work permit stipulations.

An appointment shall not be granted to a person who is the father, mother, son, daughter, brother, sister, stepchildren, or step sibling of a staff member. This restriction applies to relationships within the United Nations Secretariat and not to those with the separately administered Agencies, Funds or Programmes.

ADDITIONAL INFORMATION:

Lifting of medical assets, equipment and supplies during receipt, storage and organization.

Walking, standing and sitting while carrying out lab procedures and administrative work.

The incumbent independently provides high level medical and administrative services to ensure smooth and efficient functioning of the medical section.

Due to the high volume of applications received, ONLY those applicants who are short-listed will be notified.

UNITED NATIONS



الأمم المتحدة

United Nations Support Mission in Libya
بعثة الأمم المتحدة للدعم في ليبيا

Incomplete applications or applications received after the deadline will not be considered.

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

Due to the ongoing temporary suspension of hiring for regular positions in the UN Secretariat, this Job Opening is posted to advance the hiring process, but no hiring will be made until after the suspension is lifted.