

**Job Opening**  
**Associate Aviation Safety Officer**  
**UNSMIL-NO-B-GJO011/2022**

<b>Title:</b>	Associate Aviation Safety Officer
<b>Level/type:</b>	NO-B
<b>Duty Station:</b>	Tunis
<b>Section:</b>	Aviation Safety
<b>Date of Issue:</b>	17 May 2022
<b>Deadline for applications:</b>	31 May 2022

**Women candidates are strongly encouraged to apply to the mentioned position**

**HOW TO APPLY:**

**STEP 1: INTERESTED APPLICANTS SHOULD SUBMIT THEIR APPLICATION USING THE UNITED NATIONS PERSONAL HISTORY FORM P.11**

(P.11 obtainable at the following web site: <https://unsmil.unmissions.org/sites/default/files/p11-form.doc>)

**ANY APPLICATIONS RECEIVED IN A FORMAT DIFFERENT TO THE UNITED NATIONS PERSONAL HISTORY FORM (P.11) WILL NOT BE CONSIDERED.**

**STEP 2:** Qualified candidates must submit their application using the P.11 template listed in STEP 1 by e-mail to [unsmil-hrstaffing@un.org](mailto:unsmil-hrstaffing@un.org). The application MUST include only the Job Opening No. in the subject line of their e-mail (e.g., UNSMIL-NO-B-GJO011/2022)

**ORGANIZATIONAL SETTING AND REPORTING:**

This position is located in the United Nations Support Mission in Libya (UNSMIL), Tunis, Tunisia. The incumbent will report directly to the Aviation Safety Officer and the Chief of Mission Support whom, depending on the needs of the mission, may task the incumbent to travel and temporarily conduct activities in other locations within the mission area of operations.

On 29 April 2022, the Security Council, by its resolution 2629 (2022) renewed the mandate of the United Nations Support Mission in Libya (UNSMIL) through 31 July 2022, by roll-over of its resolutions 2542 (2020) of 15 September 2020, 2570 (2021) of 16 April 2021 and 2599 (2021) of 30 September 2021. The Security Council, in resolution 2542 (2020), tasked UNSMIL, as an integrated special political mission, in full accordance with the principles of national ownership, to exercise mediation and through its good offices to: (i) further an inclusive political process and security and economic dialogue; (ii) further the continued implementation of the Libya Political Agreement; (iii) help consolidate the governance, security and economic arrangements of the



Government of National Accord, including support for economic reform in collaboration with international financial institutions; (iv) help to achieve a ceasefire and, once it is agreed by the Libyan parties, provide appropriate support to its implementation; (v) support subsequent phases of the Libyan transition process, including the constitutional process and the organisation of elections; (vi) coordinate and engage closely with international actors including neighboring countries and regional organizations; (vii) provide support to key Libyan institutions; (viii) support, on request, the provision of essential services and delivery of humanitarian assistance, including in response to the COVID-19 pandemic, in accordance with humanitarian principles; (ix) monitor and report abuses and violations of human rights and violations of international humanitarian law, including sexual violence in conflict, notably through the effective deployment of women and child protection advisers; (x) provide support in securing uncontrolled arms and related materiel and countering their proliferation; and (xi) co-ordinate international assistance, and provision of advice and assistance to GNA-led efforts to stabilize post-conflict zones, including those liberated from Da'esh. On 16 April 2021, the Security Council, through resolution 2570 (2021), tasked UNSMIL to provide support to the Libyan-led and Libyan-owned ceasefire monitoring mechanism including through the facilitation of confidence-building measures and the scalable and incremental deployment of UNSMIL ceasefire monitors.

#### **JOB DESCRIPTION:**

Within delegated authority, the Associate Aviation Safety Officer will carry out the following duties:

- Acts as an expert adviser on aviation safety matters.
- Develops inputs for the Mission Aviation Safety Programme.
- Develops inputs for the Aviation Emergency Response Plan and communicates it to all officials concerned.
- Organizes and coordinates aviation safety drills and exercises required by the Mission Aviation Safety Programme (MASP).
- Monitors the integration of Aviation Risk Management into UN aviation activities.
- Assists in the development of quarterly Risk Assessment Indicators and analyses the level of safety of aviation activities within a field mission.
- Conducts all Safety Assurance activities to include Monitoring and Measuring the Safety Performance Indicators (SPI's), Management of Change and Continuous Improvement
- Proposes the required corrective and preventive measures, develops aviation safety recommendations, and communicates them to the officials concerned.
- Investigates aviation occurrences involving UN air assets and observed hazards related to



aviation activities, compiles reports and analyses statistical data.

- Participates, as a UN representative, in the investigation of accidents and incidents involving UN air assets and equipment.
- Identifies, analyses and monitors trends that may affect the safety of UN aviation activities.
- Conducts initial aircraft inspections and participates in the performance evaluations of civilian air operators and military aviation units.
- Conducts safety surveys of airfields and helicopter landing sites.
- Maintains the aviation safety database and ensures that information is recorded in accordance with the established procedures and deadlines.
- Provides safety briefings to personnel involved in UN aviation activities.
- Promotes aviation safety awareness within a field mission.
- Organizes and conducts Mission Aviation Safety Council meetings.
- Develops inputs for aviation safety budget.
- Drafts safety bulletins, newsletters and consolidated reports.
- Coordinates with other UN agencies and host country civilian and military aviation authorities on the aviation safety-matters.
- Performs other related duties as required.

## COMPETENCIES:

**Professionalism:** Ability to work independently in managing difficult and time-sensitive situations as well as conflicting priorities; demonstrated analytical and evaluative skills. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines, and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

**Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

**Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; Adjusts priorities as required; Allocates appropriate



amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

#### QUALIFICATIONS:

**Education:** Advanced university degree (Master's degree or equivalent) in Air Transportation, Aviation Safety Management, Aerospace/Aeronautical Engineering or Air Traffic Management or graduation from equivalent military educational establishment is required.

A first-level university degree with a relevant combination of education, professional training, certification in aviation safety, and two (2) additional years of work experience in air transportation-related occupation, may be accepted in lieu of the advance university degree.

A valid driver's license is required.

Training and certification in safety management is required.

Advanced knowledge of aviation radio communication terminology and procedures is desired.

Training as a Commercial Pilot or a Flight Operations Officer/Flight Dispatcher, or an Air Traffic Controller, or an Aeronautical / Maintenance Engineer, or an equivalent military qualification is desired.

Training as an aviation internal auditor is desirable.

**Work Experience:** A minimum of two (2) years of progressively responsible experience in air transportation, air traffic control operations, aviation safety or aviation engineering is required.

Experience in at least one position in the aviation safety-related occupation or technical compliance and quality assurance is required.

Expert knowledge in the technical field of aviation safety management and accident investigation and prevention and experience in the use of ICAO standards and recommended practices is required.

Experience performing related duties and responsibilities in aviation safety in a United Nations common system field presence in a post-conflict environment (inclusive of peacekeeping operations, special political missions, agencies funds and programmes) or other similar international organization is desirable.

**Language:** English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in oral and written English is required.

Knowledge of French and/or Arabic is desirable.

#### ASSESSMENT:



Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

**SPECIAL NOTICE:**

The purpose of this job opening is to generate a list of qualified candidates for inclusion in the **Associate Aviation Safety Officer, NO-B** roster. Successful candidates will be placed on the roster and subsequently will be considered for available **Associate Aviation Safety Officer, NO-B** positions open only to roster members. Roster membership does not guarantee selection.

In the UN system or related organizations applying the common system job classification standards, only work experience obtained at the G-6 level and above in the General Service category will be considered as professional experience.

This Job Opening is opened to Tunisian nationals only. Applicants who are not nationals from Tunisia must meet the relevant employment requirements of the host country, including fulfilling visa or work permit stipulations.

An appointment shall not be granted to a person who is the father, mother, son, daughter, brother, sister, stepchildren, or step sibling of a staff member. This restriction applies to relationships within the United Nations Secretariat and not to those with the separately administered Agencies, Funds or Programmes.

**ADDITIONAL INFORMATION:**

Ability to remain calm and assist the colleagues in emergency situations, willingness to work extra hours, alertness, emotional stability, a high sense of confidentiality.

Due to the high volume of applications received, ONLY those applicants who are short-listed will be notified.

[Incomplete applications or applications received after the deadline will not be considered.](#)

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.