



<b>Consultant Opening for (Engineering Consultant) UNSMIL-C-23/2017 (Open for 07 days)</b>	
<b>Title:</b>	Project Manager
<b>Level:</b>	Consultant
<b>Duty Station:</b>	Tunis, Tunisia
<b>Section:</b>	MSD Engineering
<b>Date of Issue:</b>	07 August 2017
<b>Deadline for applications:</b>	15 August 2017
<b><u>Women candidates are strongly encouraged to apply to the mentioned position</u></b>	
<b>HOW TO APPLY:</b>	<b>STEP 1:</b> Interested applicants should submit the United Nations Personal History Form (P11 obtainable at the following web site: <a href="https://unsmil.unmissions.org/sites/default/files/p11-form.doc">https://unsmil.unmissions.org/sites/default/files/p11-form.doc</a> )
	<b>STEP 2:</b> Qualified candidate MUST submit his/her application with all the documents listed in STEP 1 by e-mail to <a href="mailto:unsmil-hrstaffing@un.org">unsmil-hrstaffing@un.org</a> copy to <a href="mailto:elayashy@un.org">elayashy@un.org</a> , and MUST include only the JO No. in the subject line of their e-mail (e.g. UNSMIL- Consultant-XX/2017)
<b>Objectives:</b>	The Consultant will undertake duties as project manager for an UNSMIL construction works project in Tripoli, Libya.
<b>Background:</b>	Under the direct supervision of the Chief Engineer the incumbent will perform the following functions: a) The consultant will be overseeing a construction work package which is required in order to prepare our new headquarters in Tripoli, Libya, thus allowing the mission to return to operations in Libya as per our mandate b) The consultancy is required to provide specialist construction supervision knowledge and to increase the capacity of the Engineering Section temporarily during a very busy period c) Currently the specialist knowledge required for oversight of the construction project is not available within UNSMIL Engineering Section. d) The consultant shall bring engineering drafting (drawing) skills along with practical site construction supervision knowledge, including troubleshooting of issues on site, proposing alternative solutions and ensuring quality control and compliance of the project.



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<b>Functions:</b>	<p>a) The consultant shall bring engineering drafting (drawing) skills along with practical site construction supervision knowledge, including troubleshooting of issues on site, proposing alternative solutions and ensuring schedule tracking, quality control and time compliance of the project.</p> <p>b) The assignment will be required only for the duration of the project construction schedule.</p> <p>c) The consultant shall not have supervisory functions over the UN staff however, specialist resources, if available may be made available if agreed with the UNSMIL Chief engineer.</p> <p>d) The consultant will be based initially in Tunis, and may be required to travel regularly to the project site in Tripoli.</p>
<b>Deliverables:</b>	<p>a) List all tangible and measurable outputs, objectives and targets of the work assignment, as well as specific activities to achieve the required outputs and targets;</p> <ul style="list-style-type: none"> <li>- Production of Construction Documentation.</li> <li>- Quality Control of construction works,</li> <li>- Inspection and approval of material submittals.</li> <li>- Updating the construction schedule.</li> <li>- Producing progress reports.</li> </ul> <p>b) The consultant will be responsible to deliver the construction project supervision by way of the abovementioned outputs and in accordance with the draft schedule which is approximately 3 months from project commencement.</p> <p>c) The consultant shall be required to produce a weekly progress report (format to be agreed) and submit it to the Chief Engineer.</p> <p>d) Specify that advice given to counterparts should be reflected in memos shared with, or progress reports provided to, the UNSMIL supervisor. Seminars, trainings or workshops prepared or conducted by the consultant must result in a participant list and brief report on the objectives and outcomes of the event.</p> <p>e) The consultant's performance shall be evaluated against delivery of the project in accordance with the draft construction schedule, drawings and quality standards as outlined in the project bidding documentation.</p> <p>f) The consultant shall submit a final project handover package which shall contain all project submittals, drawings (electronic and hardcopy), correspondence and any further information as expressly requested by the Chief Engineer for satisfactory documentation of the project.</p> <p>g) Payment of fees will be explicitly subject to satisfactory completion of services at appropriate milestones.</p>



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<b>Professionalism:</b>	Demonstrates ability to drive commercial patterned vehicles. Ability to review alternative routes and select most efficient. Good knowledge of local policies and road traffic regulations. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
<b>Communication:</b>	Good communication and customer relations skills.
<b>Commitment to Continuous Learning:</b>	Willingness to keep abreast with new developments in the field.
<b>Technological awareness:</b>	Knowledge of developments in vehicle transport technology.
<b>Teamwork:</b>	Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
<b>Eligibility Criteria</b>	<p><b>Education:</b> Bachelor Degree in Engineering or a related field</p> <p><b>Experience:</b> A minimum of five (5) years of relevant work experience. Experience in the monitoring of works on-site is required</p> <p><b>Language:</b> Fluency in both English and Arabic languages is required</p> <ul style="list-style-type: none"> <li>- The consultant shall be adept at using AutoCAD drafting software for the production of scheme and detailed construction drawings</li> <li>- The consultant shall be capable of producing detailed bills of quantities (BOQs) in accordance with international standards</li> <li>- The consultant shall have detailed knowledge of international Health and Safety standards and procedure on construction work sites</li> <li>- The consultant shall have experience in processing and approval of contractor submittals and processing requests for information (RFIs)</li> <li>- The consultant shall be capable of producing detailed construction schedules using common software such as MS Project</li> </ul>

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**Additional  
information:**

Due to the high volume of applications received, ONLY those applicants who are short-listed will be notified.

**Incomplete applications or applications received after the deadline will not be considered.**

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.